



**SUPPLEMENTAL NOTICE OF DEDICATORY INSTRUMENTS**  
*for*  
**GRAND LAKES COMMUNITY ASSOCIATION, INC.**

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THE STATE OF TEXAS §  
§  
COUNTY OF FORT BEND §

The undersigned, being the authorized representative of Grand Lakes Community Association, Inc. (the "Association"), a property owners' association as defined in Section 202.001 of the Texas Property Code, hereby supplements instruments entitled "Notice of Dedicatory Instruments for Grand Lakes Community Association, Inc.", "Supplemental Notice of Dedicatory Instruments for Grand Lakes Community Association, Inc.", "Supplemental Notice of Dedicatory Instruments for Grand Lakes Community Association, Inc.", "Supplemental Notice of Dedicatory Instruments for Grand Lakes Community Association, Inc." and "Supplemental Notice of Dedicatory Instruments for Grand Lakes Community Association, Inc." recorded in the Official Public Records of Real Property of Fort Bend County, Texas under Clerk's File Nos. 2019103499, 2019149655, 2020014803, 2020137352 and 2021036062 (the "Notice") was filed of record for the purpose of complying with Section 202.006 of the Texas Property Code.

Additional Dedicatory Instrument. In addition to the Dedicatory Instruments identified in the Notice, the following document is a Dedicatory Instrument governing the Association.

- **Certificate of President of Resolution of Board of Directors of Grand Lakes Community Association, Inc. adopting Code of Conduct.**

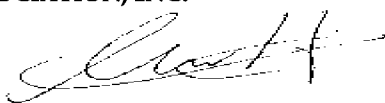
A true and correct copy of such Dedicatory Instrument is attached to this Supplemental Notice.

This Supplemental Notice is being recorded in the Official Public Records of Real Property of Fort Bend County, Texas for the purpose of complying with Section 202.006 of the Texas Property Code. I hereby certify that the information set forth in this Supplemental Notice is true and correct and that the copy of the Dedicatory Instrument attached to this Supplemental Notice is a true and correct copy of the original.

Executed on this 21<sup>st</sup> day of April, 2021.

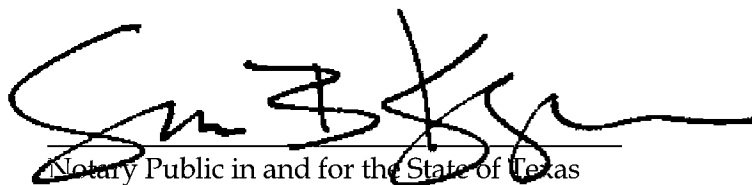
**GRAND LAKES COMMUNITY  
ASSOCIATION, INC.**

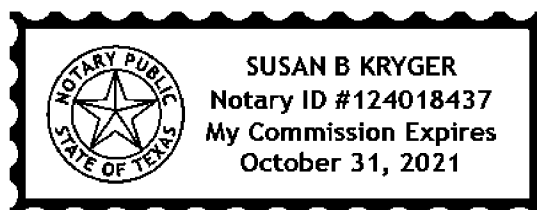
By: \_\_\_\_\_

  
Noelle Hicks, authorized representative

THE STATE OF TEXAS     §  
  §  
COUNTY OF HARRIS     §

BEFORE ME, the undersigned notary public, on this 21<sup>st</sup> day of April, 2021 personally appeared Noelle Hicks, authorized representative of Grand Lakes Community Association, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and in the capacity therein expressed.

  
\_\_\_\_\_  
Notary Public in and for the State of Texas



CERTIFICATE OF PRESIDENT  
*of*  
RESOLUTION OF BOARD OF DIRECTORS  
*of*  
GRAND LAKES COMMUNITY ASSOCIATION, INC.  
*adopting*  
CODE OF CONDUCT

STATE OF TEXAS           §  
  §  
COUNTY OF FORT BEND   §

I, Jon Burns, President of Grand Lakes Community Association, Inc. (the "Association"), do hereby certify that at a meeting of the Board of Directors of the Association (the "Board") duly called and held on the 6th day of January, 2021, with at least a quorum of the board members being present and remaining throughout, and being duly authorized to transact business, the following resolution was duly made and approved by a majority vote of the members of the Board:

WHEREAS, the governing documents of Grand Lakes Community Association, Inc. delegate the authority and responsibility to govern the operations of the community to its Board of Directors;

WHEREAS, the Board of Directors is responsible to elect officers and assign committee members; and

WHEREAS, the volunteer leaders of the Association have a duty of good faith and a responsibility to set a standard and level of behavior that is conducive to the best interests of the entire community.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of Grand Lakes Community Association, Inc. hereby adopts the following code of ethics, standards of behavior, rules and enforcement procedures that are applicable to all Board members, committee members and volunteers serving the community:

Board members of Grand Lakes Community Association, Inc. are representatives of the community and as such should represent a high standard of conduct and cooperation with other Board members, committee chairs and members, staff, and residents during all meetings, events and deliberations. The standard is represented by the following tenets.

1. Board members should:

- 1.1 Treat other Board members, audience, committee members, and staff with courtesy and respect at all times.
- 1.2 Always speak with one voice on adopted Board decisions – even if the Board member was in the minority regarding actions that may not have obtained unanimous consent.
- 1.3 Remain objective in decisions and act in the best interests of all constituents, residents and businesses.
- 1.4 Acknowledge prior or current relevant personal or business relationships before sharing an opinion on any issue under discussion.
- 1.5 Prepare for meetings by reading all reports and presentations before the meeting.
- 1.6 Research specific issues and questions with staff prior to meetings and provide advance notice of any issues to be raised in open meetings.
- 1.7 Make every attempt to alert Board and committee members and staff about issues and requests prior to an open meeting.
- 1.8 Attend regularly scheduled Board meetings in person.

2. Board Members should refrain from:

- 2.1 Discussing or sharing committee or Board business via social media or with the public, press or other news outlets outside the parameters of the Social Media Policy or as specifically established by the Board.
- 2.2 Misrepresenting known facts in any issue involving Association business.
- 2.3 Interfering with management staff, contractors, and suppliers.
- 2.4 Using foul or vulgar language or becoming aggressive toward one another, committee members, employees, agents, residents or any person at any time while serving as a representative of the community.

- 2.5 Acting in the interests of a specific resident or business unless that interest is representative of the larger community, and only if the Board member does not have a personal or business relationship with that specific resident or business.
- 2.6 Voting on any issue which the Board member has, or previously had, a business or close personal relationship.
- 2.7 Soliciting or accepting, either directly or indirectly, gifts gratuities, favors, loans or any other thing of monetary value greater than \$50.00 from a person or entity that is engaged in business with or seeking business from the Association.
- 2.8 Soliciting or accepting, either directly or indirectly, gifts gratuities, favors, loans or any other thing of monetary value made by a person or entity with an intent to influence decisions or actions on any Association matter.
- 2.9 Disclosing confidential or privileged information with any person including, but not limited to, residents, family members, guests, and media.
- 2.10 Using Association resources including professional resources such as legal counsel for personal or political gain.
3. Committees of the Association represent the Board of Directors and the community and perform important work in the conduct of the business of the Association on behalf of its residents. In completing this work, it is important that committee members adhere to a high standard of conduct as represented by the following tenets. Committee members may be removed from a committee at any time with or without cause by the Board.
4. Committee chairs and members should:
  - 4.1 Attend regularly scheduled meetings in person as agreed upon by the committee chair and staff.
  - 4.2 Treat other committee members, Board members, and staff with courtesy and respect at all times.
  - 4.3 Remain objective in decisions and preparation of recommendations for the Board, and act in the best interests of all constituents, residents and businesses.

- 4.4 Acknowledge prior or current relevant personal or business relationships before sharing an opinion on any issue under discussion.
- 4.5 Prepare for meetings by reading all reports and presentations before the meeting.
- 5. Committee members should refrain from:
  - 5.1 Discussing or sharing committee or Board business via social media or with the public, press or other news outlets outside the parameters of the Social Media Policy or as specifically established by the Board.
  - 6.2 Representing the Board with any external agency unless explicitly authorized by the Board.
  - 6.3 Voting on any issue which the committee member has, or previously had, a business or close personal relationship.

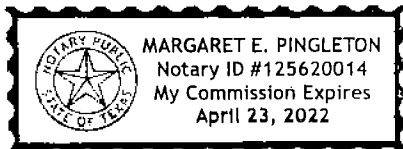
I further certify that I am the duly elected, qualified and acting President of the Association and that the foregoing resolution was approved as set forth above and now appears in the books and records of the Association.

GRAND LAKES COMMUNITY ASSOCIATION, INC.

By: *[Signature]*  
 Printed: Jon Burns  
 Its: President

THE STATE OF TEXAS     §  
   §  
 COUNTY OF Harris     §

BEFORE ME, the undersigned notary public, on this 19<sup>th</sup> day of April, 2021 personally appeared Jon Burns, President of Grand Lakes Community Association, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed.



*[Signature]*  
 Notary Public in and for the State of Texas